

MOYES EYE CENTER RESIDENCY PROGRAM

Supervisor Absence Contingency Plan

Should the Residency Supervisor have a period of extended leave, planned or otherwise, the Assistant Supervisor, Sara Stockwell O.D. will perform the duties of the supervisor.

- Supervisor duties include:
- Assist resident with licensure
- Build resident clinic schedule
- Supervise resident call encounters
- Serve as backup call for resident
- Assign reading activities
- Confirm progression through the academic calendar
- Verify resident advancement through supervision policy
- Review and edit resident publications and assignments
- Facilitate resident research on-barding and scheduling
- Gather performance reviews quarterly and review with resident
- Communicate with the ACOE and Residency Director at SCO when needed